



The Statute of the Evaluation Committee of the Postdoctoral Grant Programme "PostdokGrant" of the Slovak Academy of Sciences

(hereinafter refers to as the „Statute“)

Article I

Introductory stipulations

1. The Evaluation Committee of the Postdoctoral Grant Programme "PostdokGrant" of the Slovak Academy of Sciences (hereinafter also the "Evaluation Committee" or just the "Committee") is established by the Presidium of the Slovak Academy of Sciences (hereinafter refers to as the "P SAS") upon the proposal of the Committee Chairperson to be an expert and evaluating body of the Postdoctoral Grant Programme of the Slovak Academy of Sciences (hereinafter refers to as the "Programme").
2. The Evaluation Committee, based on the evaluations of the individual members of the Committee and its own negotiations, evaluates the grant applications submitted to the Programme, classifies them into individual categories and draws up proposals for their funding. Subsequently it provides a final check whether the projects' objectives have been met.
3. The Evaluation Committee is guided in its activities by the Statutes of the SAS Postdoctoral Grant Programme, the present Statute and the Rules of Procedure of the Evaluation Committee.
4. The Evaluation Committee is divided into 3 sections according to the scientific Sections of the SAS.
5. The Evaluation Committee consists of the Chairperson of the Committee, the Vice-Chairpersons of the Committee who organise the activities of the individual sections, and the other members of the Committee who are responsible for the individual subsections within the scientific Sections and for the actual evaluation of the grant applications.
6. The Chairperson of the Committee is a member of the P SAS being in charge of education and doctoral studies.
7. The Vice-Chairpersons of the Committee are top experts from the respective scientific Section of the Slovak Academy of Sciences.



8. The structure of the Evaluation Committee is as follows:
- Chairperson
 - a) Vice-Chairperson of the Committee - Section for Physical, Space, Earth and Engineering Sciences
 - Member for Earth and Space sciences
 - Member for Math and Physics sciences
 - Member for Technical sciences
 - b) Vice-Chairperson of the Committee – Section for Life, Chemical, Medical and Environmental sciences
 - Member for Medical sciences
 - Member for Biological and Chemical sciences
 - Member for Agricultural and Veterinary sciences
 - c) Vice-Chairperson of the Committee – Section for Social sciences and culture
 - Member for Historical Sciences
 - Member for Humanities and Social sciences
 - Member for Culture and Art sciences
9. The term of office of the Evaluation Committee shall be four years and shall commence on the effective date the members of the Evaluation Committee are appointed.
10. The Evaluation Committee is accountable for its activities to the Presidium of the SAS.

Article II

Terms of reference and competencies of the Evaluation Committee

1. The Evaluation Committee's competence includes in particular the activities leading to the selection of the best quality grant applications under the Programme:
- a) assignment of individual grant applications submitted under the Programme to individual members of the Evaluation Committee – evaluators;
 - b) finding external evaluators to assess grant applications;
 - c) the evaluation of individual grant applications by the assigned evaluators;
 - d) discussion of the evaluation reports obtained;



- e) establishing the final ranking of the grant applications on the basis of their classification in particular category;
- f) recommending grant applications for funding;
- g) discussion of the final reports submitted by grant holder;
- h) preparation of documents for the P SAS

Article III

Management and operation of the Evaluation Committee

1. The activities of the Committee shall be managed by Chairperson and he also acts on behalf of the Evaluation Committee
2. In his/her absence, the Chairperson of the Evaluation Committee shall be represented by the Vice-Chairperson of the Evaluation Committee designated by him/her, or by another member of the Evaluation Committee authorised by the Chairperson.
3. The Evaluation Committee activities are provided administratively by the Department of Science and Research of the Office of the SAS (hereinafter referred to as "OVV Ú SAV"). From among the staff of the OVV Ú SAV, a Secretary is assigned to the Evaluation Committee, who is approved by the Chairperson of the Evaluation Committee. The Secretary of the Evaluation Committee is subject to the same provisions on the duty of confidentiality as a member of the Evaluation Committee (Article IV, paragraph 7 herein of the present Statutes).

Article IV

Evaluation Committee members

1. The Evaluation Committee shall consist of 13 members (including the Chairperson and Vice-Chairpersons).
2. The Evaluation Committee members shall be erudite scientists and experts whose scientific focus corresponds to the focus of the relevant sections and subsections of the Evaluation Committee.
3. The members of the Evaluation Committee shall be proposed by the Chairperson of the Evaluation Committee in cooperation with the relevant scientific Section of the Slovak Academy of Sciences. The members of the Evaluation Committee shall be appointed by the President of the SAS after approval by the Presidium of the SAS.



4. Membership of the Evaluation Committee shall cease at the end of the term of office of the Evaluation Committee.
5. Membership of the Evaluation Committee may be terminated before the end of the term of office of the Evaluation Committee if the member requests so, if proposed by a 3/5th majority of all members of the Evaluation Committee, or due to long-term absence from the workplace or death of the member. The proposal for cancellation of membership shall be discussed and approved by the Presidium of the SAS. A member of the Evaluation Committee shall be recalled by the President of the SAS.
6. In case of recall of a Evaluation Committee member, the President of the SAS shall appoint a new member of the Evaluation Committee on the proposal of the Evaluation Committee Chairperson after approval by the Presidium of the SAS.
7. The Evaluation Committee members are obliged to maintain confidentiality of the applications evaluated, the matters discussed and the conclusions of the meetings until such conclusions have been duly disclosed to the public. The Evaluation Committee members are bound not to disclose the material and information provided to other persons, unless the nature of the material and information indicates otherwise.
8. The Evaluation Committee members are obliged to inform the Chairperson of the Evaluation Committee without delay of any possible bias and/or potential conflict of interest in relation to a particular applicant or grant application. The Chairperson of the Evaluation Committee shall decide on any bias or conflict of interest occurred. In case of a proven bias or conflict of interest, such member of the Evaluation Committee shall be excluded from the evaluation of the application and from voting on it.
9. The list of the Evaluation Committee members is published on the SAS and the Programme websites.

Article V

Meetings of the Evaluation Committee

1. The meetings of the Evaluation Committee shall be governed by the Rules of Procedure of the Evaluation Committee.
2. The dates of the Evaluation Committee meetings are determined by the indicative schedule of the Programme activities, which is published on the Programme website.



3. An extraordinary meeting of the Evaluation Committee will be called by the Chairperson of the Evaluation Committee if a 3/5th majority of all members of the Evaluation Committee request so.

Article VI
Costs of the Evaluation Committee activities

1. The costs of the Evaluation Committee activities, including proven travel and accommodation costs of the Evaluation Committee members related to participation in its meetings and including remuneration for the members of the Evaluation Committee, are covered by the budget of the Office of the SAS.
2. Members of the Evaluation Committee and external evaluators are entitled to a remuneration of 50 Euro for each grant application evaluated.

Article VII
Final stipulations

1. The present Statute shall come into force on the very same date of its approval by the Presidium of the SAS and shall become effective on the same day following the date of its publication.
2. All changes to the Statute must be approved by the Presidium of the SAS as written numbered amendments to the Statute.
3. The current version of the Statute, as well as its amendments, will be published on the websites of the SAS and the Programme.

Bratislava dated 8 February 2024

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prof. RNDr. Pavol Šajgalík, DrSc.

the President of the Slovak Academy of Sciences